

PRE-READ FROM MARK WADDLETON

BY-LAW HOUSEKEEPING

Sharon kindly reminded that the voting board needed to officially vote on:

- **Alan Power for Secretary**
- **Jay King for Treasurer**
- **All the Director's At Large in each of their respective positions**

We can do this quickly and it will get us in compliance with our By-Laws. This should have happened in June at our first meeting.

BY-LAW CHANGES

I am bringing forward a change to the by-laws as seen below:

Current: **Section 10. Executive Committee.** The Executive Committee shall consist of the President, Vice President, Past President Advisor, and elected Local Directors.

Updated: **Section 10. Executive Committee.** The Executive Committee shall consist of the President, Vice President, Past President Advisor, **Secretary, Treasurer**, and elected Local Directors, **as long as each of the respective officers are uncompensated in their roles.**

The reason for this change is both the Secretary and Treasurer need to be covered by director and officer insurance and thus should be included as a part of the Executive Committee. It is my understanding that this was not the case before as the Treasurer was a paid role hence the mention of compensation. We can further refine the language prior to a member vote. If approved, Sheila will manage getting this on the slate.

NOVEMBER MEETING DATE

Alan Power sent out a Doodle regarding our November full board meeting. We need to vote on November 28th as the next meeting because I need to work with the Marriott to see if it is available.

AMC UPDATE/DISCUSSION ITEM 1

Need to move General Meeting management to AMC – especially since we are expanding to the Woodlands.

Situation: David and Linda Flusberg, General Meetings Chair, have been impacted by Harvey and can no longer devote time to managing our monthly meetings.

Teena Bell, Programs Director, has been assisting but has been out of the Houston area for significant periods of time with personal matters.

I have been covering and can no longer do so as my energy needs to be directed elsewhere.

I have spoken with AMC and they can pick this activity up. We can use any unused accumulated hours under our current arrangement to do this work. Per our contract, out of scope work is billed at \$80/hour – this was initially centered around our business management scope of work. This could be viewed differently by AMC and I will discuss with them.

I am looking to get this started for our November meeting for both the Galleria and the North Extension(Woodlands).

I am looking for approval to move this activity to AMC and up to \$90(I think this is a very low probability that it will change from \$80 but want the flexibility)

If we decide not to move forward with the above recommendation, then we need to discuss who in our chapter should be responsible for running and managing our General Meetings.

AMC UPDATE/DISCUSSION ITEM 2

We have filed our 2016 federal taxes. We are preparing the 2017 federal taxes. I believe that we should do either a full audit or at least have our financials reviewed by a third party firm. Still working on the cost but wanted to start this conversation.